

Pennsylvania Connection

Xpress Sports/Daily Reconciliation Process

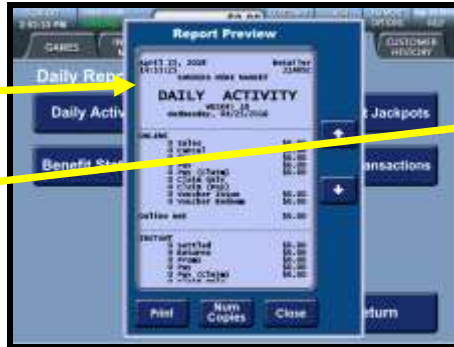
Dear Valued Retailer,

The addition of Xpress Sports brings a slight change to how daily sales are reconciled. Xpress Sports has **separate** Daily/Weekly Activity reports. When calculating your daily sales, you must **manually add** the total from the Xpress Sports Daily Activity report to the totals from other reports that you run. Follow the process below to run Daily Activity Reports:

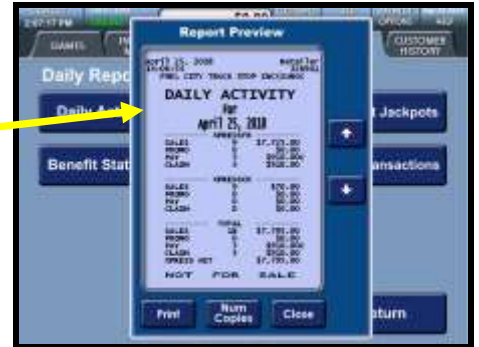
WAVE Daily Reports



WAVE Daily Activity

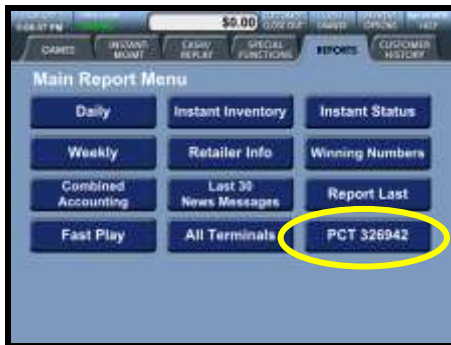


WAVE Xpress Sports Daily Activity

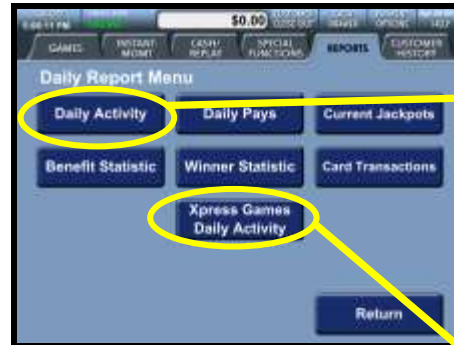


If you have vending equipment, you will follow the same procedure for each piece of equipment:

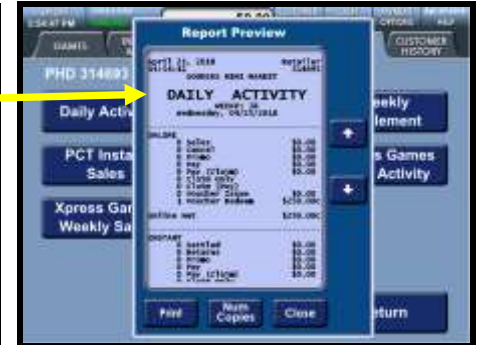
Main Report Menu



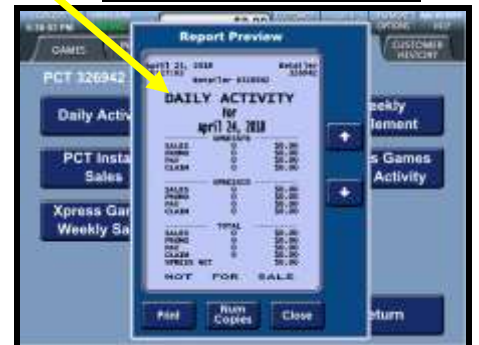
PHD Daily Reports



PHD Daily Activity



PHD Xpress Sports Daily



Xpress Sports WILL be included under the Online Due on the Combined Weekly Settlement report.

If you have questions about this process at any time, please call your District Sales Representative. We appreciate your time, commitment and continued partnership as we work to improve the way we do business. Thank you for your patience and understanding.

Best in selling!

The Pennsylvania Lottery and Scientific Games